

**CITY OF COLFAX
COUNCIL MINUTES
MARCH 13, 2017**

The City Council of the Colfax, Jasper County, Iowa, met on March 13, 2017 at the Fire Station in regular session at 7:00 p.m. Mayor David Mast presided. Roll was called showing members present and absent:

Present: Brad Magg, Bryan Poulter, Curtis Small, Wes Snyder

Absent: Karla Jones

Staff present: Police Chief Andy Summy, Public Works Director Bob Rhone, Fire Chief Brandon Bruxvoort, City Engineer Steve Klocke, Code Enforcement Officer Charles Hainer and City Clerk Nancy Earles.

Small moved to approve the agenda as presented. Snyder seconded, roll call, motion carried unanimously.

Kim Seebeck addressed the Council asking them to consider a safety cross walk from the Public Works Facility across to the soccer fields as parents use the facility's parking lot during games and practices.

Reports from staff:

Library – no report.

City Engineer Steve Klocke –Working on the plans for E. Division and Howard Street paving, water study.

Police Chief Andy Summy – written report. Officer Sickels will complete the Police Academy in 4 weeks.

Public Works Bob Rhone – written report.

EMS Services Brandon Bruxvoort – written report.

Park Board – no report;

Code Enforcement– written report.

Main Street (Mayor Mast) – updated on plaques for historic buildings, will do a ribbon cutting for historic walking tour with Prairie Meadows; Hosting a Wine and Canvas event on March 25th;

Main Street Iowa to visit Colfax on April 18th.

Auxiliary Park Board – Kid's fishing derby scheduled for June 3; Two concerts have been planned for the park. CM 5th grade will hold an event a Quarry Springs complete with archery, canoeing, and a Trees for Kids event where 200 seedlings will be planted; Monthly Photo Contest with information on the website.

Jones arrived at 7:20 p.m.

Jeff Davidson, the Jasper County Hometown Pride Community Coach gave a brief presentation on the City's proposed Strategic Plan.

Magg introduced and moved to adopt Resolution No. 3-13-2017#1, "A RESOLUTION TO ADOPT THE STRATEGIC PLAN FOR THE CITY OF COLFAX." Jones seconded, roll call, resolution carried unanimously.

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At 7:27 p.m. Mayor Mast declared that now is the time and place for the Public Hearing regarding the FY2017-18 proposed budget. No one addressed the Council and no written correspondence was received for or against the proposed budget. The hearing adjourned at 7:28 p.m.

Poulter introduced and moved for the adoption of Resolution 3-13-2017#2, "A RESOLUTION TO APPROVE THE FY 2017/18 BUDGET AND DIRECT THE CITY CLERK TO FILE WITH THE DEPARTMENT OF MANAGEMENT." Small seconded, roll call, resolution carried unanimously.

Magg introduced and moved for the adoption of Resolution 3-13-2017#3, "A RESOLUTION DIRECTING CITY STAFF TO SEND OUT REQUEST FOR PROPOSALS (RFP), FOR THE PAVING OF DIVISION STREET BETWEEN WALNUT STREET AND LEAGUE ROAD AND HOWARD STREET BETWEEN LOCUST AND ELM STREETS FOLLOWING STATE GUIDELINES, UPON RECEIVING THE SPECS FROM SNYDER AND ASSOCIATES." Poulter seconded, roll call, resolution carried unanimously.

Small introduced and moved for the adoption Resolution 3-13-2017#4, "A RESOLUTION TO ACCEPT THE QUOTE FROM STAYNER AGENCY INC., IN AN AMOUNT NOT TO EXCEED \$105,000.00, FOR THE CITY'S LIABILITY INSURANCE FOR FY2017/18." Jones seconded, roll call, resolution carried unanimously.

Jones moved to direct staff to advertise for the sale of lot 217 E. Front Street property by sealed bid. Magg seconded, roll call, motion carried unanimously.

Magg introduced and moved for the adoption Resolution 3-13-2017#5, "A RESOLUTION APPROVING THE PAINTING OF THE BATHHOUSE (INSIDE AND OUTSIDE), THE ADDITION OF THE CONCRETE POOL DECK AND PARKING LOT EXTENSION BY THE PUBLIC WORKS DEPARTMENT, SUN BARRIER AND NEW CHAIN LINK FENCE AT A COST NOT TO EXCEED \$20,000.00 TO BE PAID BY HOTEL/MOTEL TAX." Small seconded, roll call, resolution carried unanimously.

Following quotes were received for a pickup: 2017 Dodge Ram Tradesman \$20,784; 2017 Chevy Silverado 1500 \$23,930; 2017 Ford F-150 XL \$23,964.

Poulter introduced and moved for the adoption Resolution 3-13-2017#6, "A RESOLUTION APPROVING THE PURCHASE OF A 2017 DODGE RAM TRADESMAN AT A COST OF \$20,784 THROUGH STEW HANSON COMMERCIAL FLEET SALES TO BE PAID FROM THE WATER AND SEWER FUNDS." Small seconded, roll call, resolution carried unanimously.

Jones moved to set the citywide cleanup for May 6, 2017 and directing staff to advertise the time and rules for the event. Snyder seconded, roll call, motion carried unanimously.

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Magg introduced and moved to adopt Resolution 3-13-2017#7, "A RESOLUTION TO APPROVE JUDY MCBRIDE AT A RATE OF \$300.00 A MONTH FOR THE CLEANING OF THE RESTROOMS AND CONCESSION STAND AT KELLY FIELD AND THE RESTROOMS AT MINERAL SPRINGS PARK FOR THE 2017 SEASON." Poulter seconded, roll call, resolution carried unanimously.

Poulter introduced and moved to adopt Resolution 3-13-2017#8, "A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE AMBULANCE RESTOCK AGREEMENT WITH MERCY MEDICAL CENTER-NEWTON D/B/A SKIFF MEDICAL CENTER." Small seconded, roll call, resolution carried unanimously.

Magg introduced and moved to adopt Resolution 3-13-2017#9, "A RESOLUTION TO APPROVE THE STRUCTURAL ENGINEERING SERVICES OF GENE ARNOLD FOR 15 E. HOWARD STREET IN THE AMOUNT NOT TO EXCEED \$1500.00." Jones seconded, roll call, resolution carried unanimously.

Small moved to approve the Consent Agenda as presented. Magg seconded, roll call, motion carried unanimously.

- a. Minutes: Council Minutes dated 2-13-2017; Council Workshops dated 3-1-2017 and 3-9-17.
BOARDS AND COMMISSIONS: Library Board 2-8-2017 and 2-1-2017.
- b. Resolution No. 3-13-2016#10, "RESOLUTION APPROVING BILLS AND TRUST TRANSFERS."
- c. Liquor License – Casey's General Store #2272 (1203 N Walnut Colfax Iowa, 50054)
- d. February 2017 Police Report
- e. January 2017 Financial Reports from City Clerk and City Treasurer; City Code Codification Updates

Meeting adjourned at 7:41 p.m.

David Mast
Mayor

ATTESTED TO:

Nancy Earles
City Clerk