

**CITY OF COLFAX
COUNCIL MINUTES
September 11, 2017**

The City Council of the Colfax, Jasper County, Iowa, met on September 11, 2017 at the Fire Station in regular session at 7:00 p.m. Mayor David Mast presided. Roll was called showing members present and absent:

Present: Karla Jones, Brad Magg, Bryan Poulter, Curtis Small, Wes Snyder

Absent: None

Staff present: Police Chief Andy Summy, Public Works Director Bob Rhone, Fire Chief Brandon Bruxvoort, Building Inspector Denny Bernholtz of Safe Building and Technology, and City Clerk Nancy Earles.

Small moved to approve the agenda as presented. Snyder seconded, roll call, motion carried unanimously.

Nancy Webb addressed the Council regarding when the City would be adopting a housing maintenance code.

Reports from staff:

Library – written report.

City Engineer – no report.

Police Chief Any Summy – written report.

Public Works Bob Rhone – written report. Updated the Council on the electrical issues at the water pump house.

EMS Services Brandon Bruxvoort –written report.

Park Board – no report.

Code Enforcement– no report.

Main Street Director – Rebecca Evans gave an update on summer activities. Upcoming events include Shop Small Saturday, Country Christmas.

Park and Rec Auxiliary – Manatts has donated 300 tons of rock so an additional road can be opened east of Kum and Go. The Board has applied for the IDOT Trails and the Water Access Grant.

Jones introduced and moved for the adoption of Resolution No. 9-11-2017#1, “A RESOLUTION APPROVING THE FY 2016-17 IOWA DEPARTMENT OF TRANSPORTATION STREET FINANCIAL REPORT AND DIRECT THE CITY CLERK TO FILE WITH THE IDOT.” Snyder seconded, roll call, resolution carried unanimously.

Phil Webb addressed the Council to request they waive the electrical permit on his property located at 655 E. Division. Mr. Webb provided a letter with a list of properties he had built and renovated within the city. The City’s building inspector Denny Bernholtz of Safe Building and Technology advised the permit was a state requirement.

Following much discussion, the Council took no action on the request.

At 7:43 p.m. Mayor Mast declared that now is the time and place for the Public Hearing regarding Sale of Property at 217 E Front Street, Colfax, Iowa. No one addressed the Council and no written correspondence was received. The hearing was adjourned at 7:44 p.m.

Minutes
September 11, 2017
Page 2

Magg introduced and moved to adopt Resolution No. 9-11-2017#2, “A RESOLUTION APPROVING SALE OF PROPERTY AT 217 E FRONT STREET, COLFAX, IOWA TO MARK MCGEE.” Small seconded, roll call, resolution carried unanimously.

Small moved to direct staff to have the City Attorney review the request for proposal (RFP) for the rental of water crafts and if satisfactory, release the RFP to the public. Snyder seconded, roll call, motion carried unanimously.

Poulter moved to set the Halloween Walk on October 24th from 6:00 p.m. to 7:30 p.m. and Beggar’s Night on October 31st, 2017 from 6:00 to 8:00 p.m. Snyder seconded, roll call, motion carried unanimously.

Magg moved to adopt Ordinance 618 – Fireworks on the first reading. Jones seconded, roll call, motion carried unanimously.

Magg introduced and moved to adopt Resolution No. 9-11-2017#3, “A RESOLUTION TO PROVIDE THE 25% MATCH OF UP TO \$1,250.00 FOR THE IOWA TOURISM GRANT FROM HOTEL/MOTEL TAXES SHOULD THE GRANT BE AWARDED TO THE HOMETOWN PRIDE COMMITTEE.” Small seconded, roll call, resolution carried unanimously.

Poulter introduced and moved to adopt Resolution No. 9-11-2017#3, “A RESOLUTION APPROVING THE EMS BOARD’S RECOMMENDATION TO INSTALL LED LIGHTS IN THE EMS BUILDING AT A TOTAL COST OF \$7,890.00 WITH A \$5,475 REBATE FROM MID-AMERICAN ENERGY.” Snyder seconded, roll call, resolution carried unanimously.

Mayor Mast gave an update on the 15 E. Howard Street rehabilitation.

Mayor Mast reviewed the City’s five strategic goals and discussed the street work completed in 2017.

Magg moved to approve the Consent agenda. Small seconded, roll call, motion carried unanimously.

- a. Minutes: Council Minutes dated 8-14-2017; Special Minutes dated 8-30-2017 and September 6, 2017; Council Workshop 8-21-2017 and 9-6-2017.
BOARDS AND COMMISSIONS: Library dated 7-2017 and 8-9-2017; Colfax Park and Recreation Auxiliary Board dated 8-9-2017.
- b. Resolution No. 8-14-2017#11, “RESOLUTION APPROVING BILLS AND TRUST TRANSFERS.”
- c. August 2017 Police Report
- d. July 2017 Financial Reports from City Clerk and City Treasurer
- e. Outdoor Service Permit for Mi Cocina – Pending receipt of Dram Shop

Minutes
September 11, 2017
Page 3

Small moved to adjourn the meeting at 7:55 p.m. Snyder seconded, roll call, motion carried unanimously

David Mast
Mayor

ATTESTED TO:

Nancy Earles
City Clerk